

## Navigating the ServNV Volunteer registration process for Northern Nevada Public Health Medical Reserve Corps

On April 1, Governor Steve Sisolak announced that he signed the Battle Born Medical Corps emergency directive, aimed at expanding our healthcare workforce to fight COVID-19. This Directive waives certain licensing requirements to allow Nevada to quickly bring additional health care workers into our hospitals. It also permits certain doctors, nurses, EMTs, and even medical students to go to work immediately to care for COVID-19 patients.

This document provides you with information on navigating ServNV.org, Nevada's statewide clearinghouse for volunteer medical providers wishing to serve the many Nevadans requiring medical attention and provide much needed relief to our healthcare workforce. Please follow the below instructions to complete your profile and background check.

- 1. Visit www.ServNV.org, Nevada's statewide emergency medical provider volunteer platform. This platform provides the state with the ability to perform your background check and maintain a database of available medical providers who can assist with emergency medical operations.
- 2. Click on the 'register now' button on the right-hand side of the page.
- 3. The first thing you will be asked to do is Add an organization.
- 4. Click "add organization" in the top left-hand corner.
  - a. Please select "Northern Nevada Public Health MRC" from the list of options, regardless of whether you are already affiliated with the organization you are electing to serve at.
  - b. Hit select on the lower right-hand corner.
- 5. Next, you will be asked to create account information. Enter a username and password.
- 6. Agree to the Terms of Service and the Privacy Policy
- 7. Enter your name and address information.
- 8. Enter contact information (email, telephone number)

- 9. Enter your occupation and occupational status.
  - a. Note that this section includes two occupational types, medical and non-medical. Occupations are listed in alphabetical order.
- 10. The Profile must be 100% complete in order to be processed.
  - a. Please take the time to fill out ALL sections listed in your Profile Summary
    - i. This includes: Identity; Deployment preferences; contact; occupations; training; skills and certifications; medical history; and the background check.
    - ii. Once you have completed all of these sections, they will appear green. This indicates that your profile is now complete.
    - iii. The background check will be initiated (and typically takes up to two business days).